

# Wem Rural Parish Council

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## Minutes of the Meeting of the Parish Council held on Tuesday 4 June 2024 at Edstaston Village Hall starting at 7.00pm

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### Formal Meeting

#### Present:

Councillors: John Britton, Peter Broomhall, Huw Edwards (Chair), Jan Hilditch, Andy Matthews, William Minty, Denise Morgan, Jordan Page, Len Staines and Liz Vernon

Shropshire Councillor: Edward Towers

Clerk: Helen McCabe

Members of the Public: 0

#### 71/24 Public Participation Period:

None

#### 72/24 Apologies for absence:

Cllr Julia Goode (accepted)

Cllr Jan Hilditch (accepted)

#### 73/24 Minutes

The minutes of the annual meeting held on 7 May 2024 were approved and signed.

#### 74/24 Disclosable Pecuniary Interests

- a. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the register of members' interests maintained by the Monitoring Officer.  
Cllr Minty advised he would leave the meeting for agenda item 6a i (Development in the Parish) due to the perception of bias and predetermination
- b. ***To consider any requests for Dispensation.***  
None
- c. ***Members are reminded that they are required to declare any acceptance of gifts and hospitality.***

#### 75/24 Communications/Consultation:

- a. ***Appoint Communications Team***  
***Cllrs Edwards, Morgan, Staines and Vernon were re-appointed to the Team.***
- b. ***Appoint moderator for Social Media communications***  
***They Clerk was re-appointed moderator.***

Clerk: Helen McCabe

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## 76/24 Development in the Parish

- a. Planning Applications Received - to consider response.

### **Cllr Minty left the meeting**

- i. 24/01844/CPL Lowe Farm The Lowe Wem Shrewsbury Shropshire SY4 5UE  
Proposed conversion of the roof space and insertion of rooflights and a new window

**Decision: It was resolved to support the application.**

### **Cllr Minty re-joined the meeting**

- ii. 24/01733/CPE Coton Grove Coton Whitchurch Shropshire SY13 2QZ  
Certificate of Lawfulness for continued existing use of the freehold land as garden

Decision: It was resolved to support the application.

## 77/24 Parish Clerk Report

### a. Website

The Clerk provided an update on the re-design of the website.

### b. Training

The Clerk reminded councillors about upcoming training for new councillors.

### c. Events

The Clerk provided an update on the upcoming events:

- Climate Conversation on 15 June
- Business Networking Digital Media on 8 July
- Coffee Business Networking meetings on 10 September
- Health & Wellbeing Fair on 11 October

### d. Noticeboards

There was a discussion around the repair work and noticeboards that needs replacing.

## 78/24 Financial Matters

### b. Balances for information

#### i. Noted

### c. Outstanding accounts

**The following payments were approved:**

H McCabe	£770.63
SALC	£780.93
RightSort	£1455.90
NS Print	£100.80

### d. Bank reconciliation

**To be done outside of the meeting.**

### e. New model Financial Regulations 2025

It was resolved to adopt the new model Financial Regulations 2025.

### f. HMRC payments

It was resolved to pay HMRC fees by Direct Debit.

## 79/24 Action Plan 2024/2025

Noted.

## 80/24 Councillor Reports - to report on meetings attended

### a. Parish Councillors

- i. Cllr Britton provided an update on Northwood Chapel. It was resolved to send a letter of support to keep the chapel as a community asset.
- g. **Shropshire Councillors**  
A report was submitted.

**81/24 Parish Matters - to bring to the attention of the Parish Council matters of interest or importance.**

- a. **Bus route from Tilley to Wem**  
The bus route into Wem was discussed and it was resolved to write a letter to Shropshire Councillors to include Tilley on the bus route.
- b. **Speeding in Newtown**  
The Clerk reported that an Investigator will be sent out to Newtown in order to recommend speed calming measures. The Police have been informed of speeding.
- c. **New Access at Horse Field**  
The access that has been built from Horse Field onto the B5376 without permission was discussed as it is in violation of planning policy and is a concern for local residents. Hedges and trees were also removed and no consideration for drainage.  
Due to the severity of the concerns It was resolved to write a letter to Shropshire Council outlining that the access needs to be remediated before there is a fatality.

**82/24 Highways - to bring to the attention of the Parish Council matters of interest or importance.**

Cllr Britton raised concerns regarding the mini roundabout by Robinson & Young however this will be forwarded to Wem Town Council as its in the town.  
Cllr Page raise concerns regarding the mess outside Woodlands School. Cllr Broomhall to raise at the next Woodland School Board meeting.

**83/24 Date of future meeting and agenda items**  
Tuesday 2 July 2024

**84/24 Resolved:**  
**That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the item of business numbered 16 as publicity would be prejudicial to the public interest by reason of the inclusion of confidential and personal nature in the business to be transacted.**

**85/24 Employment Matters**

- a. **Clerk's Appraisal**  
Cllr Vernon provided feedback on the Clerk's appraisal and process.

The Chair, Huw Edwards declared the meeting closed at 8.30pm

Signed.....

Date .....